



# ROSSMOOR ™ WALNUT CREEK

Walnut Creek Mutual Four

## BOARD OF DIRECTORS REGULAR MEETING

**Monday, June 17, 2024 at 1:30 p.m.**

**Meeting is Conducted In-Person and Virtually**

**Gateway Clubhouse – Board Room  
1001 Golden Rain Road, Walnut Creek, CA 94595**

### **Join Meeting Virtually**

For video/audio participation on your laptop, tablet, or smartphone, enter <https://rossmoor.zoom.us/j/87948128889> **Meeting ID: 879 4812 8889** in your browser and follow the on-screen instructions to enter the meeting. Be sure to have your computer speakers turned on.

For audio only, **dial 669-900-6833** on your phone and enter **Meeting ID: 879 4812 8889** at the prompt or go to the [4wcm.com](https://www.4wcm.com) website “Meetings.”

For technical support to join a meeting, contact 925.988.7627 or [support@rossmoor.com](mailto:support@rossmoor.com)

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## **AGENDA**

1. **Call to Order** – Janet Seldon

2. **Roll Call of Directors**

Janet Seldon – President  
Ward Thompson – Vice President  
Rajasundaram Sivasubramanian – Treasurer  
Jeff Spires – Secretary  
Roberts Amans – Director-at-Large

**Mutual Operations Staff**

Jeroen Wright – Director of Mutual Operations  
Todd Arterburn – Chief Financial Officer  
Rick West – Sr. Building Maintenance Manager  
John Tawaststjerna – Landscape Manager  
Victoria Thomas – Board Services Coordinator

3. **Members’ Forum** – Janet Seldon  
*3 minutes per member*

4. **Consent Calendar**

- a. Board of Directors Special Meeting Minutes – May 7, 2024
- b. Board of Directors Regular Meeting Minutes – May 20, 2024

*Recommendation: The Board of Directors approves the Consent Calendar.*

5. **President's Report** – Janet Seldon
6. **Treasurer's Report** – Sivasubramanian
  - a. Delinquent Accounts

*Recommendation: The Board of Directors certifies compliance with Civil Code §5500.*

7. **Mutual Operations Manager's Report** – Jeroen Wright
8. **Landscape Report** – John Tawaststjerna
9. **Building Maintenance Report** – Rick West
  - a. Additional Building Roof Bids
  - b. Entry 10 Painting Project Report

10. **Committee Reports**
  - a. Governing Documents – Kathleen Bridgeman
  - b. Firewise Townhall – Ward Thompson
  - c. Trash Committee – Deb Hachen
  - d. Communications Committee – Carl Brown
  - e. Alterations Committee- Linda Brown

11. **Officers' Reports**
  - a. Vice President
  - b. Secretary

12. **Unfinished Business**

13. **New Business**
  - a. Introduction: Susan Chang in-coming Board Member

14. **Announcements**

The July 15, 2024 meeting will be cancelled.

New Date for the Annual Members & Organizational Meeting: Monday, July 29, 2024 at 1:30 p.m. in the Fairway Room at Creekside Clubhouse. This meeting will be the Regular Meeting and the Annual Meeting combined.

15. **Adjournment to Executive Session** – If necessary, for legal issues, contracts, member discipline, personnel issues, delinquencies, or foreclosures